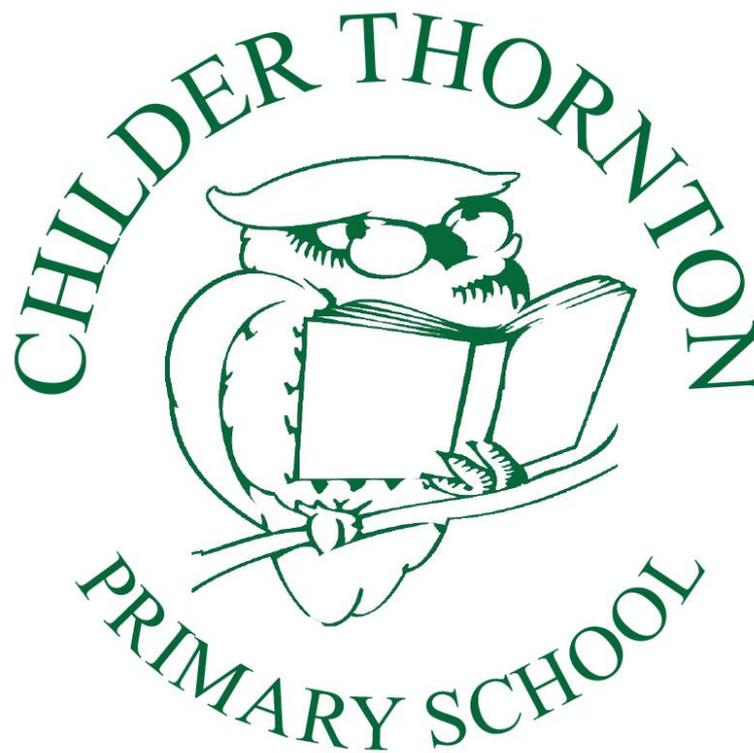


CHILDER THORNTON PRIMARY SCHOOL

Charging & Remissions Policy



Policy Reviewed: Autumn Term 2015

Next Review: Autumn 2016

CHARGING POLICY

1 Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of swimming, where a voluntary contribution is requested to cover the costs of transportation to the venue.

2 Voluntary contributions

When organising school visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the visit. All contributions are voluntary. If insufficient voluntary contributions are received, the visit may have to be cancelled. If a visit does go ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, we still allow the child to participate fully in the visit or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each visit is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums
- outdoor adventure activities
- visits to the theatre
- musical events
- specialist visitors into school
- workshops held in school.

The school may also ask for voluntary contributions to meet the cost of materials for practical activities, if the finished product is to be taken home.

3. Residential Visits

If the school organises a residential visit in school time or mainly school time we do make a charge to cover the costs of the board, lodging, travel expenses, insurance, any costs incurred for supply cover in order to support the visit (to meet required supervision ratios), and other charges as may be incurred (e.g. visiting a museum during the residential visit). If parents are experiencing financial difficulties they are invited to contact (in confidence) the Headteacher.

4. Music tuition

All children study music as part of the normal school curriculum. School currently funds specialist instrumental teaching for all children in Y5 and Y6.

5 Swimming

The school organises swimming lessons for children in KS2. These take place in school time and are part of the National Curriculum. The school asks for a voluntary contribution towards the transport costs of this activity. We inform parents when these lessons are to take place.

6 Extra-curricular Activities Outside School Hours

For all after-school clubs run by staff, there is a nominal charge of £1 to meet expenses such as resources, photocopying, transport, etc .

Clubs run by external companies such as Premier Sports, PDS, Spanish, Tafelmusik, all operate their own charging system independently from school.

7 Damage/Loss to property

In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the headteacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

8 Lettings

The school may make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges is determined annually by the Finance Committee.

9 Other charges

The Headteacher, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services, e.g. photocopying.

10 Policy Review

This policy will be reviewed annually.

Next review date: Autumn 2016